**The Standing Committee and Volunteer list.**

**~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~**

1) ***Community Liaison*:** person or persons who interface with public officials (Parks, Law Enforcement, News Outlets, etc) on the club’s behalf;

2) ***Curator:*** person responsible for acquiring club prizes for raffle , hunts and other events.

3) ***Evidence Recovery*:** person responsible for having a team in place to provide assistants to law enforcement;

4) ***Historian:*** an individual who archives important event information for future club milestone celebrations; (i.e. utilizing photos for web sites, etc…)

5) **Ho*spitality Chairperson:***a individual who greets visitors at club meeting, handles introductions and does follow-up with visitors after the meeting;

6) **Hu*nt Master:***individual responsible for all the club’s planted & unplanted hunts;

7) ***Legislation Liaison:*** individual in charge of keeping up on current national, state or local level legislation that could impact the club and its activities. and recommends a form of action for the club;

8) ***Librarian:*** provides storage and displays & signs out the club’s books, videos and items.

9) **Manufacturers Representative:** interfaces with equipment mfr. and keeps the members informed of new offerings;

10) ***Membership Chairperson*:** responsible for membership registration;

12) ***National Organization Liaison*:** responsible for contact made between the club and a national hobby association.

13) ***Newsletter Editor*:** responsible for generating & distributes the club monthly newsletter;

14) ***Photographer:*** records clubs activities by taking photos for the newsletter editor and web-site editor;

15) ***Program Director:*** coordinates all club programs (raffles, drawings, hunts), develops speaker programs and works with other appointees & volunteers on special club programs;

16) ***Raffle Chairperson:***handles all aspects of the club raffle;

17) ***Refreshments:*** manage and provides the club’s meeting refreshments;

18) ***Web-site Editor:*** designs and maintains the club web-site;

19) ***Finds of the Month Chairperson:*** an individual who manages the club’s show and tell portion of the meeting; and finds of the month.

20) ***Diamond & Gold Tester:*** an individual who has the expertise & tools to evaluate gold & diamonds for members.

21) ***Picnic, Cookout and Campout coordinator:***Organize and execute cookouts and campouts.

Coordinate invitations to and from other clubs and organizations.

22) ***email management;*** Manage and respond to club emails.